Adding Tests to Content Areas

Each test can be added only once to a specific Content Area, Learning Module, Lesson Plan, or folder. In our example, we will add a test to a Content Area.

Adding a test to a Content Area

1. Ensure **Edit Mode** is **ON**, and access the content area where the test will be added.

2. On the Action Bar, from the **Assessment** drop-down list, select **Create Test**.

3. On the **Add Test** page, select a test from the **Add Test** box.

4. Click **Submit**.

After an existing test is added to a Content Area, the **Test Options** page appears.
Setting Test Options

The Test Options page controls information about the test, including instructions, availability, feedback, and presentation.

1. If you want, edit the Test Information, including Name and Description. If the name or description of the test is changed, the changes only appear in the Content Area. They will not change in the Tests tool or in the Grade Center column.

2. Under Test Availability, select the Yes option for Make the Link Available and select other settings as needed.

3. Select Self-assessments Options.

4. In the Test Feedback section, select the Type of Feedback that appears when completed.

5. In the Test Presentation section, select the Presentation Mode.

6. Click Submit.