

Tuition Payment Methods

1. Cash payments to any of the following CIB branches:

Branches Inside Cairo	Branch Address
Abdel Khaleq Tharwat	HS includes the branch and both AUC Campuses.
Giza	21-23 Charles de Gaule Street – Giza
Mohandessin	C113, Zamalek Club, Gameet El Dowal El Arabia Street
El Saiid	66-68 Mohie El Din Abou El Ezz – Mohandessein
Zamalek	12, El Saleh Ayoub Street – Zamalek
New Maadi	8, Road 257, New Maadi
Sarayat El Maadi	25, Street No. 10 Sarayat El Maadi
Mobtadayan	49, Mohamed Ezz El Arab Street – Mobtadayan
Abdel Razik El Sanhoury	Abdel Razek El Sanhoury Street - Nasr City
Al Thawra	4, Farid Street – Heliopolis
El Shams	Abdel Hamid Badawy Street - El Shams Club Gate 2
ABBAS EL AKKAD	53 Abbas El Akkad street - Nasr City
Rehab	Rehab City - Banks Area
Dandy Mall	Kilo 28 - Cairo-Alex Desert Road - Dandy Mall
Mina Garden City	Mina Gargen City City Mall - 6 October

Branches Outside Cairo:

Alexandria:	Branch Address
Porto Marina	
Sultan Hussein	55, Sultan Hussein Street – Alexandria
Rouchdy	17, Syria Street – Roushdy
Others:	
Port Said	23th July Street, Port Said

Tanta	55, El Guish Street – Tanta
Hurghada	
El Mansoura	6, El Guish Street – Mansoura

**New CIB Branches
Added Inside Cairo:**

El-Tgamoia El Khames Branch	116/118 First Sector Banking Area - El Tesieen Street, El Tgamoia El Khames, New Cairo
El-Hegaz Branch	91 El Hegaz Street, Heliopolis - Cairo
Meryland Branch	2 El Hegaz St, CEDARE Building, Heliopolis - Cairo
ElNasr Branch	14 El Nasr, Omar Ebn El Khatab St, Ramo Building Nasr City - Cairo
El-Mokattam Branch	106 Road 9 - El-Mokattam - Cairo
El-Haras El Gomhoury Branch	5 El Obour Buildings, Salah Salem St. - Cairo
Heliopolis Branch	24 El- Marghany St.- Heliopolis - Cairo

- 2. Payments by a bank draft or a certified check to the Student Services Center (SSC) Cashier.**
- 3. Bank transfer as the following instructions:**

Bank Transfer Instructions

If you wish to transfer payment to the AUC, please provide your bank with the following required information:

Student Full Name: _____ **AUC ID #**

Sender's telephone _____ **Email address** _____

Bank transfer must include the following information:

FUNDS FOR:

The American University in Cairo

Commercial International Bank, CIB Down town branch.

Account Numbers:

0510000169 for EGP

0510300155 for USD

Swift code CIBEEGCX005

AMOUNT in US\$/EGP _____ **DATE OF TRANSFER:** _____
BANK _____ **SENDER ADDRESS** _____

You are required to pay to the bank any service fees they charge for the transfer. The cost of the transfer is not to be deducted from the payment sent to AUC. Student/Parent should notify AUC of receipt of bank transfer. Upon completion of your transfer, please fax to AUC Accounts Office a copy of this completed form and a copy of the bank transaction report for the transfer. The transaction report must clearly show the student name and the AUC ID, to be properly credited to your AUC account.

Important contacts and references:

- Scholarships, fellowships, and deferred payments
fscholarship@aucegypt.edu
- Financial Aid finaid@aucegypt.edu
- North America Office billing, payments, and US Financial Aid Shree Deshpande bdeshpande@aucegypt.edu .
- Housing fees and reservations y.allam@aucegypt.edu.

How to get an invoice and check your account?

- a) Visit Self Service Banner (SSB).

Please find below the instructions to access your fees on Self Service Banner:

- Visit http://ssb.aucegypt.edu:9010/prod/twbkwbis.P_WWWLogin
- Click on Self Service Banner link at the bottom left side of the page
- Login with your AUC email username and password
- Click on Student → Student Account → Account Summary by Term
- Click on (EGP or USD) based on the currency you are paying in
- The last line says Account Balance is the amount due to be paid
- Print the Account Summary

Or

b) Stop by the Student Accounts of the Bursar's Office front desk Admin Building
Plaza level AUC NC.

Best Regards,
Student Accounting Office