Congratulations! After countless hours studying and writing, including several all-nighters, you were able to make it. Graduating with a PhD or a master’s degree is a special event and a major accomplishment, worthy of praise. It is a valuable occasion to celebrate with family, friends and faculty members. The dream that began when you first started your graduate studies has finally been realized.

“If you can imagine it, you can achieve it; if you can dream it, you can become it.” – William Arthur Ward
Graduation Ceremony Date and Time

Congratulations, you will be graduating soon! Below you will find instructions on the processes involved in receiving your diploma. Read these instructions closely, as they give you important information, deadlines and explanations. We’re here to make sure you can celebrate this important milestone in a safe and fun environment. The ceremony honors the hard work and achievements of our graduates, as well as acknowledges the invaluable support received from their family and friends. After all the hard work, you are ready for the big night. The American University in Cairo's Graduate Commencement Ceremony will be held on **Saturday, June 10, 2017 at 9 pm in Bassily Auditorium**.

If you decide not to attend the ceremony, please email gradregis@aucegypt.edu in the Office of the Registrar or call 010.6669.4358.

Rehearsal

Rehearsal for the ceremony will take place in **Bassily Auditorium on Thursday, June 8, 2017 at 11 am**. Your name and seat number will be emailed to you via the AUC portal before the rehearsal. If you do not attend the rehearsal your name will be removed from the calling list, and you will be able to collect your diploma two weeks after the ceremony.

Ceremony Admission

The ceremony lasts approximately one and a half hours. Entrance invitations are required. No reserved seating or parking is available for guests. Please note that entrance will be allowed only from the gate marked on your invitation.

Arrival Times

On the commencement day, June 10, 2017, you must plan to arrive dressed in your academic attire (cap, gown and hood) and meet in room P022 in the Campus Center behind Bassily Auditorium by 7:45 pm. We don’t have a secure place for you to store any items you bring with you, so please plan ahead. Please be prompt, and make sure to bring your student invitation card with you. Campus gates will open at 7:30 pm and Bassily Auditorium will open for guests at 8 pm.

Online Streaming, Photography and Video

For online streaming throughout the ceremony, visit [http://schools.aucegypt.edu/streaming](http://schools.aucegypt.edu/streaming)

You may also visit the link to the video of the commencement ceremony, which will be available within two weeks after the commencement day on the registrar’s graduation website at [http://in.aucegypt.edu/student-life/office-registrar/graduation](http://in.aucegypt.edu/student-life/office-registrar/graduation)

To help ensure that the ceremony is conducted in a dignified manner, family members and all other attendees are asked to remain seated. Aisles must be kept clear. An official commencement photographer will take formal graduation portraits. Only official University photographers will be permitted in the stage area. Photos may be ordered by phone; call Mohamed Fahmy at 012.2213.5409, Fawzy El Miri at 012.2317.5392 or Mahmoud El Hendy at 010.0146.4206.
Caps and Gowns

If you plan to attend the commencement ceremony, you must be attired in a cap and gown. Before receiving your cap, gown and hood, you are required to pay a deposit of LE 600 online. Visit graduation.aucegypt.edu and fill in the required information. Please make sure to follow the instructions carefully. The tassel is a gift from the University, so you can keep it as a souvenir. If you lose your tassel, you will have to purchase another one. For any inquiries, call Aly Abdel Latif at 012.7178.7876 or Hossam Salouma at 012.2809.9946.

You may be fitted for a gown in the Conference and Visitor Center, first floor, room 1002, on the following dates and times:

<table>
<thead>
<tr>
<th>Dates</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 14 - June 8</td>
<td>11 am – 2 pm</td>
</tr>
<tr>
<td>(Sundays - Thursdays only)</td>
<td></td>
</tr>
<tr>
<td>June 3 (Saturday)</td>
<td>11 am – 2 pm</td>
</tr>
</tbody>
</table>

You will be refunded your deposit if you return your cap and gown to room 1002, first floor of the Conference and Visitor Center, located in the Campus Center during the period from June 11 to July 6 from 11 am to 2 pm. If not, you will lose the deposit, and it will be used to purchase a replacement.

The return deadline is Thursday, July 6, 2017 at 2 pm. For any inquiries please call Aly Abdel Latif at 012.7178.7876 or Hossam Salouma at 012.2809.9946.

Class Ring

If you wish to buy a class ring, place your order at the Office of Advancement and Communications in the Administration Building (plaza level, room P008), Sunday through Thursday, from 9 am to 4 pm. Rings are available in different sizes for both men and women. Silver rings cost LE 800 and silver rings with the AUC logo in gold cost LE 1,400. It takes five weeks for the ring to be delivered.

Invitations

Invitations will be distributed during the rehearsal on Thursday, June 8, 2017 at 11 am.

Before the rehearsal, make sure to:
- Clear any outstanding balance or library fines. Deadline for clearing any outstanding balance or library fines is Monday, June 5, 2017.

On the day of the rehearsal:
- Collect your original credentials and receive a credential clearance card.
- Present your national ID/passport to receive your invitations.

PLEASE NOTE:
If you clear your account after the deadline, you need to obtain a clearance card from the following and bring them with you to the rehearsal to receive your invitations:
- Office of Student Accounting
- AUC Library
No one is permitted to pick up anyone else's invitations. Invitations will not be distributed on campus the day of graduation.

You must submit a hard copy of your thesis to your school dean and electronically to the Digital Archive and Research Repository (DAR). The deadline to do so is Tuesday, May 16, 2017.

You must arrange to pick up your invitations on Thursday, June 8, 2017.

Students with a compelling reason for an extra invitation (beyond the four guest invitations each student is allotted) should check with the Office of the Dean of Graduate Studies in Campus Center, Conference and Visitor Center, room P029.

Guests with Disabilities

If you have a guest attending commencement and are unable to walk at all, please email medica1serv@aucegypt.edu starting Sunday, May 14, 2017 to request assistance. The office will inform you of the special arrangements for you and your guests. The deadline to submit all requests is Tuesday, June 6, 2017.

Important Dates

Sunday, May 14 to Thursday, June 8, 2017 (Sundays to Thursdays) and Saturday, June 3, 2017
Cap and gown fittings are from 11 am to 2 pm. For Thursday, June 8, fittings are after the rehearsal.

Tuesday, May 16, 2017
Deadline to submit your thesis hard copy to your school dean and electronically to the DAR repository

Monday, June 5, 2017
Deadline for clearing any outstanding balances from the Office of Student Accounting, Administration Building, room P035
Deadline for clearing Library fines, which can be cleared at the Library circulation desk

Saturday, June 3, 2017
Cap and gown fittings (11 am - 2 pm)

Thursday, June 8, 2017
Rehearsal in Bassily Auditorium at 11 am and the distribution of invitations

Saturday, June 10, 2017
Commencement ceremony at 9 pm

After the Ceremony
From Sunday, June 11 to Thursday, July 6, 2017
Return of cap and gown daily from 11 am to 2 pm in Conference and Visitor Center, room 1002
Emergency Mobile Number for Urgent Matters
Should an emergency arise that would delay or prevent a candidate from attending the graduation ceremony, be sure to inform the registrar’s graduation team at least one hour before the ceremony begins at 8 pm. You may reach them at 010.6669.4358.

Leave bags, purses and other large items at home.
We do not have a secure place to store any items you bring with you, so please plan ahead.

Do not throw your cap or any other objects.
To avoid injuring those around you, please do not toss any objects in the air during the ceremony.

Help us pronounce your name correctly.
If your calling name has an unusual pronunciation, please make sure to let us know during the rehearsal.

Return to your seat, and stay seated for the rest of the ceremony.
Be respectful of other graduates and the audience by staying in your seat before and after you receive your diploma, and until those on the commencement platform exit during the recessional.

What should I do if I am denied for this graduation, but plan to graduate in the future?
Any candidates who are not approved for official graduation must reapply for a future graduation cycle, and they must do so by the appropriate deadline. Students who apply for one graduation and who are denied for whatever reason will not automatically have their applications for graduation carried over to a following semester.