

Ceremony Date and Time

Congratulations! You will be graduating soon. Below you will find instructions on the processes involved in receiving your diploma. Read these instructions closely, as they give you important information, deadlines, and explanations. The ceremony and rehearsals will be held as per the below table:

| | Ceremony Date and Time | Rehearsal Date and Time |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| Masters & PhD Graduate Students | Tuesday, June 21, 2022 7.30 – 9.30pm Venue: Bassily Auditorium | Sunday, June 19, 2022 11am – 1pm Venue: Bassily Auditorium |
| Bachelor Undergraduate Students | Wednesday, June 22, 2022 7.30 – 9.30pm Venue: Khalaf Ahmad Al Habtoor Football and Track Stadium | Monday, June 20, 2022 10am – 12pm Venue: ARTOC Sports Court |

If you decide not to attend the graduation ceremony, undergraduate students should email degreeaudit-ug@aucegypt.edu and graduate students should email gradregis@aucegypt.edu in the Office of the Registrar.

Your name and calling number will be emailed to you via the portal before the rehearsal. If you do not attend the rehearsal your name will be removed from the calling list and you will be able to collect your diploma the following week.

Graduation Admission

The graduation ceremony lasts approximately one hour and a half. Entrance invitations are required; no reserved seating or parking is available for guests.

Please read your invitation to determine the gate you will enter from, as entrance will be allowed only from the gate marked on your invitation.

Arrival Times

You must plan to arrive dressed in your academic attire (cap and gown) and meet one hour before the event. This time aligns with the opening of the outer campus gates and halls. We don't have a secure place for you to store any items you bring with you, so please plan ahead. Please be prompt, and make sure to bring your student invitation with you.

Livestreaming

The link for the livestreaming of both ceremonies is www.aucegypt.edu/streaming

Cap and Gown Group Photo

The cap and gown group photo is scheduled for Saturday, June 18, 2022 at the University Garden behind the AUC Library – AUC New Cairo. Do not miss the opportunity to be a part of this memorable day.

Caps and Gowns

If you plan to attend the diploma distribution event, you must be attired in a cap and gown. Before you pick up your cap and gown, an online deposit of EGP 600 is required for undergraduate students and EGP 650 for graduate students. Visit graduation.aucegypt.edu and fill in the required information. Please make sure to follow the instructions carefully. The tassel is a gift from the University, so you can keep it as a souvenir. If you lose your tassel, you will have to purchase another one.

You may be fitted for a gown in the Conference and Visitor Center, first floor, room 1002, above Bassily Auditorium, on the following dates and times:

| Dates | Hours |
|----------------------------------------|--------------|
| June 12 - 20 (Working days) | 12 pm – 2 pm |
| June 11, 17 & 18 (Fridays & Saturdays) | 11 am – 6 pm |

If you return your cap and gown from June 23 to July 2, 2022 from 12 pm to 2 pm on weekdays and 11 am to 6 pm on Fridays and Saturdays, you will be refunded your deposit. If not, you will lose the deposit, and it will be used to purchase a replacement.

The return deadline is Saturday, July 2, 2022, at 6 pm. For any further inquiries, please call Aly Abdel Latif at 012.7178.7876 or Hossam Salouma at 012.2809.9946.

Class Ring

If you wish to buy a class ring, place your order at the Office of Advancement and Communications in the Administration Building (plaza level, room P002), Sunday through Thursday, from 9 am to 4 pm. Rings are available in different sizes for both men and women. Silver rings cost EGP 1000; silver rings with the AUC logo in gold cost EGP 1,850. It takes five weeks for the ring to be delivered.

Invitations

Invitations will be distributed during the rehearsal, as per the table mentioned above. Each undergraduate student will receive 4 invitations for family/guests and masters & PhD students will receive 6 invitations for family/guests. All attendees must be vaccinated, and will be required to wear masks during commencement.

Before the rehearsal, make sure to:

- Clear any outstanding balance or library fines. Deadline for clearing outstanding balance and library fines is Wednesday, June 15, 2022.

On the day of the rehearsal, you are requested to:

- Collect your original credentials
- Present your national ID card or passport to receive your invitations.

PLEASE NOTE

If you clear your account after the deadline, you need to obtain a clearance card from the Office of Student Accounting or the Library and bring them with you to the rehearsal to receive your invitations.

No one is permitted to pick up anyone else's invitations. Invitations will **not be** distributed on campus the day of graduation.

Masters & PhD students must submit a hard copy of their thesis to their school dean and electronically to the AUC Digital Archive and Research Repository (DAR Repository). The deadline was Tuesday, May 24, 2022.

If you submit your thesis electronically after the deadline, you need to obtain a clearance card and bring it with you on the rehearsal day to receive your invitations.

The invitations for the diploma distribution event will be distributed after the rehearsal.

Guests with Disabilities

If you have a guest attending the Commencement who is disabled or requires special assistance, please email the Office of Medical Services at medicalserv@aucegypt.edu starting Sunday, June 12, 2022 with subject "Special Assistance for Commencement". The office will inform you of the special arrangements for you and your guests. The deadline to submit all requests is Friday, June 17, 2022.

In case of any medical emergency, please contact 20.2.2615.4000 or 012.8000.1039.