The American University in Cairo (AUC)
Provost's Council November 17, 2022
Bacon Crary

Present:

Ehab Abdel-Rahman	Provost
John Swanson	Special Advisor to the Provost
Michelle Henry	Interim Dean of Students
John Meloy	Dean, HUSS
Lotfi Gaafar	Dean, School of Science and Engineering
Lamiaa Eid	Acting Dean, Libraries and Learning Technologies
Ahmed Abdel Meguid	Associate Provost for Enrollment Management
Aziza Ellozy	Associate Provost – TLT
Zeinab Amin	Associate Provost for Assessment and Accreditation
Alia Shoeib	Associate Dean, Instructional Affairs (Representing James Ketterer Dean, School of Continuing Education)
Shahjahan Bhuiyan	Associate Dean, Undergraduate Studies (Representing Noha El-Mikawy Dean, GAPP)
Samer Atallah	Associate Professor and Associate Dean (Representing Sherif Kamel Dean, School of Business)
Matthew Hendershot	Associate Dean of Undergraduate Studies (Representing Ghada Elshimi Dean, Undergraduate Studies)
Dalia Awad	Executive Director, Career Center (Guest)
Heba Fathelbab	Senior Director, Assessment & Accreditation (Guest)
Rachel Awad	Senior Director, Academic Affairs Projects
Sherine Mahfouz	Manager, Academic Communications
Hend Elziki	Director, Office of the Provost

1. **Approval of the Agenda**
   Agenda Approved

2. **Approval of the Full Minutes of October 13, 2022**
   Minutes approved

3. **Approval of the Online Minutes of October 13, 2022**
   Minutes approved

4. **Draft Employers' Survey for PC Feedback**
   The Employer Satisfaction Survey assesses employers' perceptions of recent AUC graduates. The feedback we are receiving will help us as an institution to enhance workplace readiness and the overall quality of education. As a reference in our survey, we check the best practices followed by the National Association of Colleges and Employers (NACE).

5. **Planning for the New First Year Experience (FYE) Program**
   We are working on redesigning the First Year Experience starting next year.

6. **Implementation of the Recommendations of the Committee on Advising, Mentoring, and Registration (CAMR)**

   The Provost Council discussed exploring ways to enhance three interrelated functions of Academic Advising, Mentoring, and Registration and propose a comprehensive framework which should be based on consistent and efficient processes while improving student-faculty connectivity and increasing overall student satisfaction.

7. **Programs of the Future - Presented by Ehab Abdel-Rahman**

   Provost Brief:

   need to assess the programs we have, see what is needed as programs for the future and know the mechanism to develop those programs for the future.