

**The American University in Cairo (AUC)
Provost's Council December 3, 2020
ZOOM Meeting**

Present:

Ehab Abdel-Rahman	Provost
Zeinab Amin	AP-AA
John Swanson	Special Adviser to the Provost
Ghada Elshimi	Dean, Undergraduate Studies
Hassan El-Fawal	Dean, SSE
James Ketterer	Dean, SCE
Daniel Ortiz	Dean, LLT
Nabil Fahmy	Dean, GAPP
Sherif Kamel	Dean, Business
Zeinab Taha	Interim Dean, HUSS
Aziza Ellozy	AP-TLT
Alaa-Eldin Adris	AP-RIC
Adham Ramadan	Dean, Graduate Studies
George Marquis	Dean of Students
Rachel Awad	Senior Director, Academic Affairs Projects
Sherine Mahfouz	Manager of Academic Communication
Randa Kamel	Associate Provost for Academic Student Services
Ahmed Tolba	Associate Professor, BUS
Hend Elziki	Executive Assistant, Office of the Provost
Dina Adly	Associate Provost, Sponsored Programs
Francis J. Ricciardone	President
Ranya Boraie	Vice President for University Affairs & Chief of Staff
Rasha Mahmoud	Registrar
Lotfi Gaafar	Associate Dean for Undergraduate Studies, SSE
Yvette Fayeze Isaac	Assistant Provost for Faculty Affairs
Samer Atallah	Associate Dean, BUS
Iman Megahed	AVP for Digital Transformation

1. Approval of the Agenda

Agenda Approved

2. Approval of the Full Minutes of November 19, 2020

Minutes approved

3. Approval of the Online Minutes of November 19, 2020

Minutes approved

4. Approval of the Full Minutes of November 24, 2020 (Emergency Meeting)

Minutes approved

5. Approval of the Online Minutes of November 24, 2020 (Emergency Meeting)

Minutes approved

6. Addressing Ongoing Student Concerns

PC members discussed at length each of the concerns that have been raised by the SU, and how best to respond to each one.

- Commencement: Dates to be announced
- Tuition: Details on AUC's tuition, including links to past statements
- Grading policies: Recommendation for the Senate (including student representatives) to do a comprehensive study and to make recommendations to the Provost's Council
- Quality of Education: Review of what's been done with faculty and students to support online learning, and focus on ongoing communications with students to identify issues as early as possible in the semester.

These responses will be drafted into a communication to share with the University community.

7. GSE merger into HUSS: Administrative Updates

To be postponed to a coming PC meeting

8. Student Access Issues for Winter and Spring 2021

To be postponed to a coming PC meeting