

**The American University in Cairo (AUC)
Provost's Council January 14, 2021
ZOOM Meeting**

Present:

Ehab Abdel-Rahman	Provost
John Swanson	Special Adviser to the Provost
Ghada Elshimi	Dean, Undergraduate Studies
Hassan El-Fawal	Dean, SSE
James Ketterer	Dean, SCE
Daniel Ortiz	Dean, LLT
Nabil Fahmy	Dean, GAPP
Sherif Kamel	Dean, Business
Zeinab Taha	Interim Dean, HUSS
Aziza Ellozy	AP-TLT
Alaa-Eldin Adris	AP-RIC
Adham Ramadan	Dean, Graduate Studies
George Marquis	Dean of Students
Rachel Awad	Senior Director, Academic Affairs Projects
Sherine Mahfouz	Manager of Academic Communication
Randa Kamel	Associate Provost for Academic Student Services
Hend Elziki	Executive Assistant, Office of the Provost
Lotfi Gaafar	Associate Dean for Undergraduate Studies, SSE
Ahmed Tolba	Associate Professor of Marketing
Rasha Mahmoud	Registrar

1. Approval of the Agenda

Agenda Approved

2. Approval of the Full Minutes of December 17, 2020

Minutes approved

3. Approval of the Online Minutes of December 17, 2020

Minutes approved

4. Spring 2021 Teaching Modalities: Updated Recommendation

In light of the current situation in Egypt with regard to the increase in COVID-19 cases, we recommend that ALL classes be fully online through February. We can assess the situation in the middle of the month based on triggers (i.e. GOE Decisions, National Infection/Mortality Rates, AUC contract tracing, and hospitalized cases) to determine if and when we can implement the partial F2F (based on the previously identified courses for Spring). We recommend that we give the community a two-week notice before making the shift.

5. Engineering Degree Requirements

We are reviewing our Engineering degree requirement to ensure that we remain competitive with the new international universities that are coming to Egypt. We will remain accredited in the US, and we

still have to preserve our equivalency with the Supreme Council while at the same time streamlining and making our curriculum contemporary and competitive.

6. Advising & Registration Timelines

Looking at the previous Winter and Summer Advising & Registration Timelines, to consider modifying these deadlines to give the students additional time to receive their Fall and Spring grades.

7. Dual Delivery Classes

Last semester, the Senate issued requests about online teaching. One of them was to allow for dual delivery. It is a classroom in which we will have some students attending with social distance, and at the same time, the rest of the students attend the class online and interact with the face-to-face class, and the instructor teaches from the classroom. We have three classrooms ready to accommodate this dual delivery type (having 12 students attending in the classroom). Training will be available for the faculty that are teaching in these classrooms.

8. Announcements or AOB

- At the end of the last semester, we had a survey to all our faculty about their online teaching experience. Results are being shared with each dean and chair.
- Anyone who is part of the AUC community will now have online access to the resources in our library.
- With the move to fully online for the Winter and early Spring, the campus guidelines have changed.
- We are not at the moment approving any requests for face-to-face activities that involve students.