

**The American University in Cairo (AUC)
Provost's Council March 4th, 2021
ZOOM Meeting**

Present:

Ehab Abdel-Rahman	Provost
John Swanson	Special Adviser to the Provost
Ghada Elshimi	Dean, Undergraduate Studies
Hassan El-Fawal	Dean, SSE
James Ketterer	Dean, SCE
Daniel Ortiz	Dean, LLT
Nabil Fahmy	Dean, GAPP
Sherif Kamel	Dean, Business
Zeinab Taha	Interim Dean, HUSS
Aziza Ellozy	AP-TLT
Alaa-Eldin Adris	AP-RIC
Adham Ramadan	Dean, Graduate Studies
George Marquis	Dean of Students
Rachel Awad	Senior Director, Academic Affairs Projects
Sherine Mahfouz	Manager of Academic Communication
Randa Kamel	Associate Provost for Academic Student Services
Hend Elziki	Executive Assistant, Office of the Provost
Dina Adly	Associate Provost, Sponsored Programs
Zeinab Amin	AP-AA
Rasha Mahmoud	Registrar
Francis J. Ricciardone	President
Yvette Fayeze Isaac	Assistant Provost for Faculty Affairs
Deena Boraie	VP of Student Life

1. Approval of the Agenda

Agenda Approved

2. Approval of the Full Minutes of February 4th, 2020

Minutes approved

3. Approval of the Online Minutes of February 4th, 2020

Minutes approved

4. Campus Conversation, BOT Results, COVID, Anti-Harassment

- The board voted Mark Turnage, who is currently the Vice-Chair, to become the Chairman for a three-year term. Richard Bartlett concluded his third three-year term, nine years of service as Chair, and will be an Executive Committee member.
- The BOT Meeting had a strong focus on people in three different significant constituencies, our students, the faculty, and staff.

- Sexual-harassment had also been discussed. We've got two channels for reporting issues: the advocate channel and the ethics hotline, both of which are well-established and preserve confidentiality

5. Commencement Plans

We will do a series of school-based graduations. It is June 2nd and 3rd for the Spring 2020 graduates. June 9th and 10th for the Full 2020 graduates. For Spring 2021, we will have it back to the same model of two days, 16th and 17th June.

6. Spring Semester Updates from Deans

In terms of courses and teaching, there are no main issues.

7. Liberal Arts Enhancement Plan

Core Curriculum Mission:

As the centerpiece of AUC's liberal education, the Core Curriculum provides students, regardless of major, with an outstanding and uniquely designed undergraduate liberal arts education. Grounded in the social and natural sciences and the humanities, the Core Curriculum develops in students the capacity for effective engagement in an increasingly diverse and rapidly changing world and the foundation for lifelong learning.

5 Areas that need addressing:

- **Core Curriculum**
- **Majors**
- **Assessment**
- **Pedagogy**
- **Awareness**

Initiatives:

Task Force on Enhancing Liberal Arts Education (2020)

Strengthening the English Language

Strengthening Freshman Writing

Liberal Arts Integrative Learning Initiative

8. Academic Program Review Schedule

The business school we will be reviewing:

MS in Finance

For HUSS:

Anthropology (BA.)

Egyptology (BA.)

Sociology (BA.)

Egyptology and Coptology (MA.)

Sociology-Anthropology (MA.)

For SSE:

Biology (B.Sc.)

For GAPP:

Global Affairs (MGA)

9. Faculty Recruitment and Retention

Fostering Excellence: Faculty Recruitment, Retention, and Satisfaction:

- Hire the right person at the start
- Stay vigilant to offer competitive salary and benefits packages
- Reduce employee pain
- Make faculty advancement and engagement a priority.
- Develop the next leader
- Be a brand that faculty can be proud of