

**The American University in Cairo (AUC)
PC Meeting September 24, 2020
ZOOM Meeting**

Present:

Ehab Abdel-Rahman	Provost
Zeinab Amin	AP-AA
John Swanson	Special Adviser to the Provost
Ghada Elshimi	Dean, Undergraduate Studies
Hassan El-Fawal	Dean, SSE
James Ketterer	Dean, SCE
Daniel Ortiz	Dean, LLT
Nabil Fahmy	Dean, GAPP
Rachel Awad	Senior Director, Academic Affairs Projects
Hend Elziki	Executive Assistant, Office of the Provost
Heba El Deghaidy	Interim Dean, GSE
Sherif Kamel	Dean, Business
Zeinab Taha	Interim Dean, HUSS
Aziza Ellozy	AP-TLT
Randa Kamel	Associate Provost for Academic Student Services
Alaa-Eldin Adris	AP-RIC
Sherine Mahfouz	Manager of Academic Communication
Dina Adly	Associate Provost, Sponsored Programs
Adham Ramadan	Dean, Graduate Studies
George Marquis	Dean of Students
Michelle Henry	Senior Instructor and Chair
Yvette Isaac	Assistant Provost, Faculty Affairs
Heba Fathelbab	Senior Director, Assessment & Accreditation
Iman Megahed	AVP for Digital Transformation

1. Approval of the Agenda

Agenda approved

2. Approval of the Full Minutes of September 10, 2020

Minutes Approved

3. Approval of the Online Minutes of September 10, 2020

Minutes Approved

4. Remarks from the President

Ayman Abdellatif will be the Senior Vice President for Administration, Planning, and Transformation.

5. Deans' Updates: Issues in Fall 2020 to-date

Overall, the semester started quite well. Student are asking when we'll return to campus. Another challenge is connectivity. Faculty are requesting limited meetings with students on campus. Some multisection courses are requesting the option for face-to-face exams. There have been some challenges with access for students who have permission to enter but are being stopped by security. There has also

been an issue of students recording and disseminating their online classes without permission, which is not allowed.

6. Declaration at the Gate Task Force Update

The recommendation is to revise the catalog passage which prohibits some schools from choosing to have gate declaration, and let schools decide which programs might allow declaration at the gate.

7. 2019/2020 NSSE Survey Results

NSSE key highlights (Areas of improvement):

- Advising
- Difference in perception between faculty and students
- Diversity
- Student to faculty interaction

Using NSSE & FSSE results:

- Prepare action plans that address the key points.
- Closing the loop and measure progress.
- Identify and develop distinctive market competencies.
- Share results with the community to encourage dialogue and increase faculty involvement.
- Assess change overtime and link with other data.
- Provide indirect assessment of students learning.

8. Supreme Council Update

Important updates related to the Equivalency from the Supreme Council of Universities (SCU).

- The Ministry of Interior will no longer state degrees obtained from AUC on the national IDs of our alumni without providing the SCU equivalency certificate. This makes obtaining valid equivalencies from the SCU for all academic degrees even more critical to our alumni.
- The SCU no longer allows alumni of programs with no or expired equivalency to apply for equivalency independent of their institution (a practice that was permitted in the past).
- The SCU now accepts applications from new programs that do not have an equivalent in national universities. It is no longer necessary that programs be declared equivalent to existing programs in national universities to be recognized by the SCU.
- The SCU allows the option of including the information about the equivalency of the program on the transcripts issued by the Office of the Registrar, provided it has the national seal, as an alternative to submitting the equivalency certificate with the national seal. Currently, AUC graduates have to complete this process themselves. We have arranged with the Registrar to start providing this service.
- Departments are encouraged to include minors in their self-study reports submitted to the SCU for renewal of the equivalency of their majors. This will allow students to receive equivalency from the SCU for both majors and minors.

9. Announcements/AOB

- Shereen shaker is leading the effort to determine the “back to campus” triggers. Rachel Awad and Ahmed Tolba will be included in those discussions.

- Faculty and staff who are coming to campus to work should not be bringing their children with them.