

**The American University in Cairo (AUC)**  
**Provost's Council October 9, 2023**  
**Bacon Crary**

**Present:**

Ehab Abdel-Rahman	Provost
John Meloy	Dean of HUSS
John Swanson	Special Advisor to the Provost
Yorgun Marcel	Dean of Students
Lotfi Gaafar	Dean, School of Science and Engineering
Zeinab Amin	Associate Provost for Assessment and Accreditation
Ghada Elshimi	Dean, Undergraduate Studies
Mahmoud Allam	Dean, School of Continuing Education
Adham Ramadan	Associate Provost, Research and Dean of Graduate Studies
Naila Hamdy	Associate Dean for Graduate (Representing Noha El-Mikawy Dean, GAPP)
Sherif Kamel	Dean, School of Business
Manar Zaki	Interim University Registrar (Guest)
Sherine Mahfouz	Manager, Academic Communications
Rachel Awad	Senior Director, Academic Affairs Projects
Hend Elziki	Director, Office of the Provost
Sherif Elsheemy	Assistant Provost for Faculty Affairs

**1. Approval of the Agenda**

Agenda approved

**2. Approval of the Full minutes of September 25, 2023**

Minutes approved

**3. Approval of the Online Minutes of September 25, 2023**

Minutes approved

**4. Repeat Policy for Courses that are No Longer Offered**

The Provost Council discussed the Repeat Policy for courses that are no longer offered. If the students cannot retake the same course again, the first solution should be to find a substitute course.

**5. Continuing Education: The Way Forward - BOT**

Continuing Education will be celebrating its hundred years anniversary very soon. The plan is to build up the celebration for that. SCE will have a presentation for the BOT

**6. Announcements**

- Today, There was a march for students in support of Palestine, and everything was peaceful.
- GAPP has hired a director for the Executive Education unit.
- The Academy of Liberal Arts' tenth anniversary is coming soon.