

**The American University in Cairo (AUC)
Provost's Council March 16, 2023
Bacon Crary**

Present:

Ehab Abdel-Rahman	Provost
John Meloy	Dean, HUSS
John Swanson	Special Advisor to the Provost
Yorgun Marcel	Dean of Students
Lotfi Gaafar	Dean, School of Science and Engineering
Aziza Ellozy	Associate Provost – TLT
Zeinab Amin	Associate Provost for Assessment and Accreditation
Ghada Elshimi	Dean, Undergraduate Studies
Maha Mourad	Associate Dean (Representing Sherif Kamel Dean, School of Business)
Lamia Eid	Interim Dean, Libraries and Learning Technologies
Ahmed Abdel Meguid	Associate Provost for Enrollment Management
Dina Adly	Associate Provost, Sponsored Programs
Dina Abdel Fattah	Assistant Professor and Chair School of Business (Guest)
Hoda Mostafa	Professor of Practice and Director, CLT (Guest)
Sherine Mahfouz	Manager, Academic Communications
Rachel Awad	Senior Director, Academic Affairs Projects
Hend Elziki	Director, Office of the Provost
Sherif El Sheemy	AP for Faculty Affairs, Planning, and Budgeting

Regrets:

Noha El-Mikawy	Dean, GAPP
Adham Ramadan	Associate Provost, Research and Dean of Graduate Studies
James Ketterer	Dean, School of Continuing Education

1. Approval of the Agenda

Agenda approved

2. Approval of the Full minutes of March 2, 2023

Minutes approved

3. Approval of the Online Minutes of March 2, 2023

Minutes approved

4. Planning for an Honor Code at AUC

A draft honor code and pledge are being worked on by the Senate Student Affairs Committee, in collaboration with the Office of the Provost and the Dean of Students. CLT ran a student focus group, and their input as well as that of the PC will be incorporated into the next draft. It will also be shared with the Academic Leadership Forum and the Senate.

5. Winter/Summer Courses

Background:

The Senate Chair and Vice Chair asked the Provost to review the summer and winter course offerings.

6. Discussion on the need for an AI Policy

Different faculty in the same departments' multisection courses are taking different positions on using AI tools. The discussion is about how to talk to students about what is an academic integrity violation when using AI.

7. Updated procedures for declaration in BUS majors

Provost Council members discussed the Current Declaration Criteria and the new proposal for Declaration Criteria.