

**The American University in Cairo (AUC)
Provost's Council May 11, 2023
Bacon Crary**

Present:

John Swanson	Special Advisor to the Provost
Yorgun Marcel	Dean of Students
Lotfi Gaafar	Dean, School of Science and Engineering
Aziza Ellozy	Associate Provost – TLT
Zeinab Amin	Associate Provost for Assessment and Accreditation
Ghada Elshimi	Dean, Undergraduate Studies
Adham Ramadan	Associate Provost, Research and Dean of Graduate Studies
James Ketterer	Dean, School of Continuing Education
Noha El-Mikawy	Dean, GAPP
Lamia Eid	Interim Dean, Libraries and Learning Technologies
Ahmed Abdel Meguid	Associate Provost for Enrollment Management
Sherine Mahfouz	Manager, Academic Communications
Rachel Awad	Senior Director, Academic Affairs Projects
Hani Henry	Associate Dean for Graduate Studies and Research (Representing John Meloy Dean, HUSS)
Sherif Kamel	Dean, School of Business
Sherif Elsheemy	Assistant Provost for Faculty Affairs

1. Approval of the Agenda

Agenda approved

2. Approval of the Full minutes of April 27, 2023

Minutes approved

3. Approval of the Online Minutes of April 27, 2023

Minutes approved

4. Statement on the Use of AI Tools

A draft statement on the Use of Artificial Intelligence Tools was presented to the Provost Council members for discussion.