

Training Application Form

GUIDELINES:

1. Complete the ENTIRE form, send a **signed scanned copy** to talentmanagement@aucegypt.edu
2. Registration is based on first-come, first-served.
3. Applying for the workshops does not guarantee your attendance until receiving a confirmation from the Office of Human Resources, based on completing all data below:
4. A confirmation email must be sent to the office of Human resources before the workshop day to confirm your attendance.

List 2-3 Objectives that this workshop will help you achieve for this year?		
1.	2.	3.
List 2-3 alternatives to training that may help your personal and professional self development .		
1.	2.	3.

Workshop Title:		Date (s):	
Participant Name:		AUC ID:	
Job Title:		Dept:	
E-mail:		Building	
		Room no.	
Office Extension:		Mobile:	

Supervisor Approval: (manual signature is requested)			
Supervisor E-mail:			
Office Extension:		Mobile:	