THE AMERICAN UNIVERSITY IN CAIRO

100 YEARS

SAP SuccessFactors

Performance & Goals Management

Mid Year Review

Home

Search for actions or people

Open the *Home* List

To-Do

Review Perfo

2

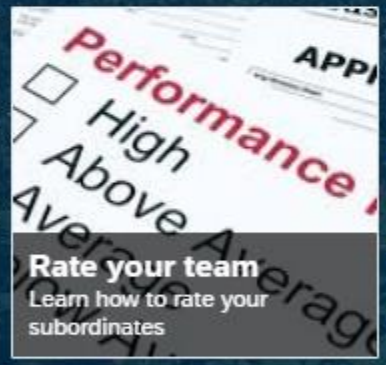
Reviews
1 Overdue

News

Set your objectives
Learn how to set your objectives

Review your objectives
Learn how to review your objectives

Rate yourself
Learn how to rate yourself



Rate your team
Learn how to rate your subordinates

Review appraisal forms

Sign your Form
Learn How to Sign your Form

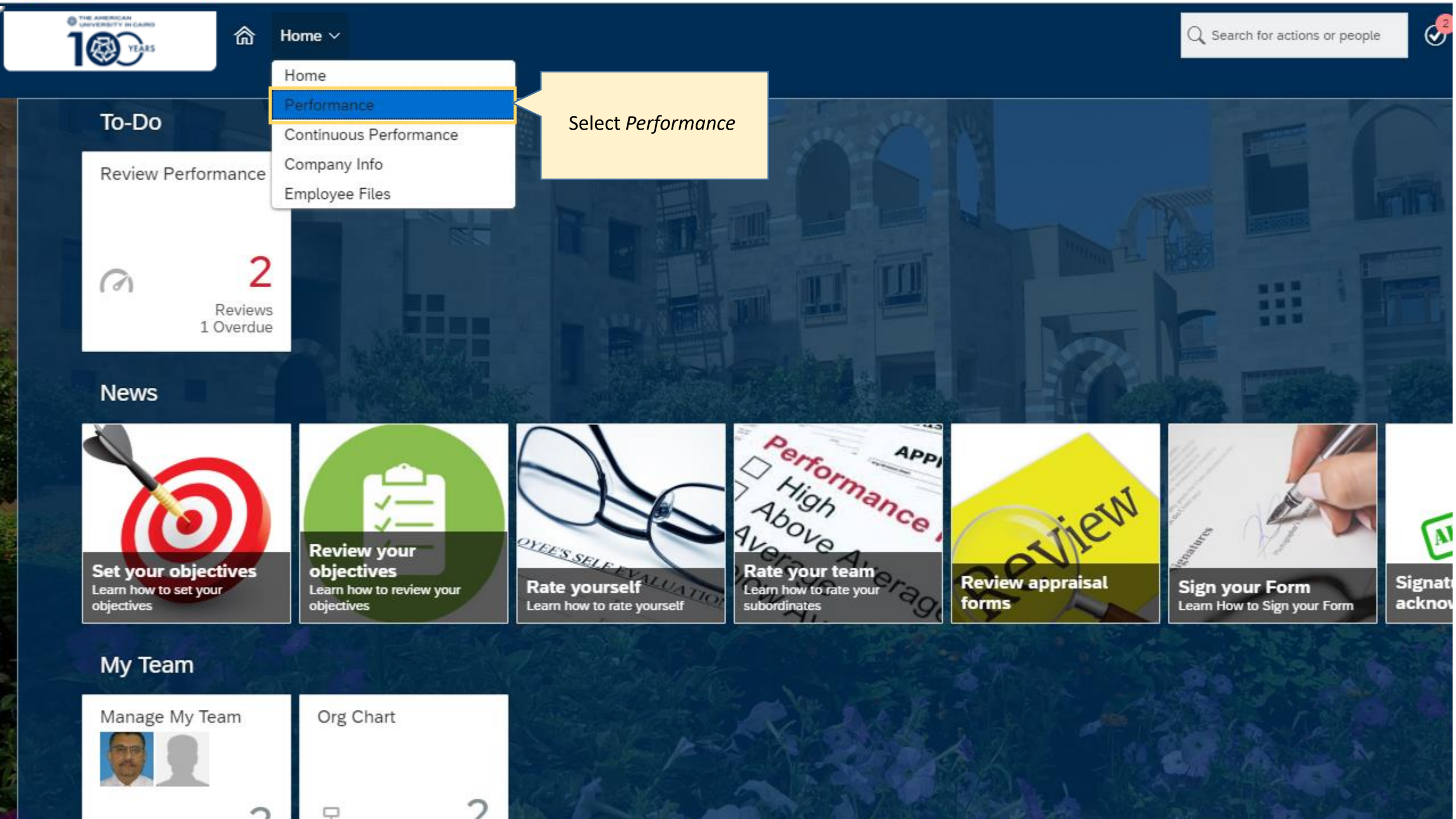
Signatu acknow

My Team

Manage My Team

Org Chart

2


Home
Search for actions or people
Home
Performance
Continuous Performance
Company Info
Employee Files
Select *Performance*
To-Do
Review Performance
2
Reviews
1 Overdue
News
Set your objectives
Learn how to set your objectives
Review your objectives
Learn how to review your objectives
Rate yourself
Learn how to rate yourself
Rate your team
Learn how to rate your subordinates
Review appraisal forms
Sign your Form
Learn How to Sign your Form
My Team
Manage My Team
Org Chart
2

Performance

Search for actions or people

Reviews | Team Overview

My Forms

All Forms

In Progress

Inbox

En Route

Completed

Form Status

Items per page 10 | Page 1 of 1 | Showing 1–2 of 2 | All | My Direct Reports

Select *Inbox*

Form Title | Employee | Step | Date Assigned | Step Due Date | Form Start Date | Form End Date | Form Due Date | Last Modified | Sent From

Form Title	Employee	Step	Date Assigned	Step Due Date	Form Start Date	Form End Date	Form Due Date
Performance Journey FY 2020 (E) for Emad Samir Iskander Bassily	Emad Samir Iskander Bassily	Mid Year Review	09/07/2019		09/07/2019	10/07/2019	10/07/2019

Items per page 10 | Page 1 of 1 | Showing 1–2 of 2 | All | My Direct Reports

Performance

Search for actions or people

Reviews | Team Overview

My Forms

All Forms

In Progress

Inbox

En Route

Completed

Form Status

Items per page 10 | Page 1 of 1 | Showing 1–2 of 2 | All | My Direct Reports

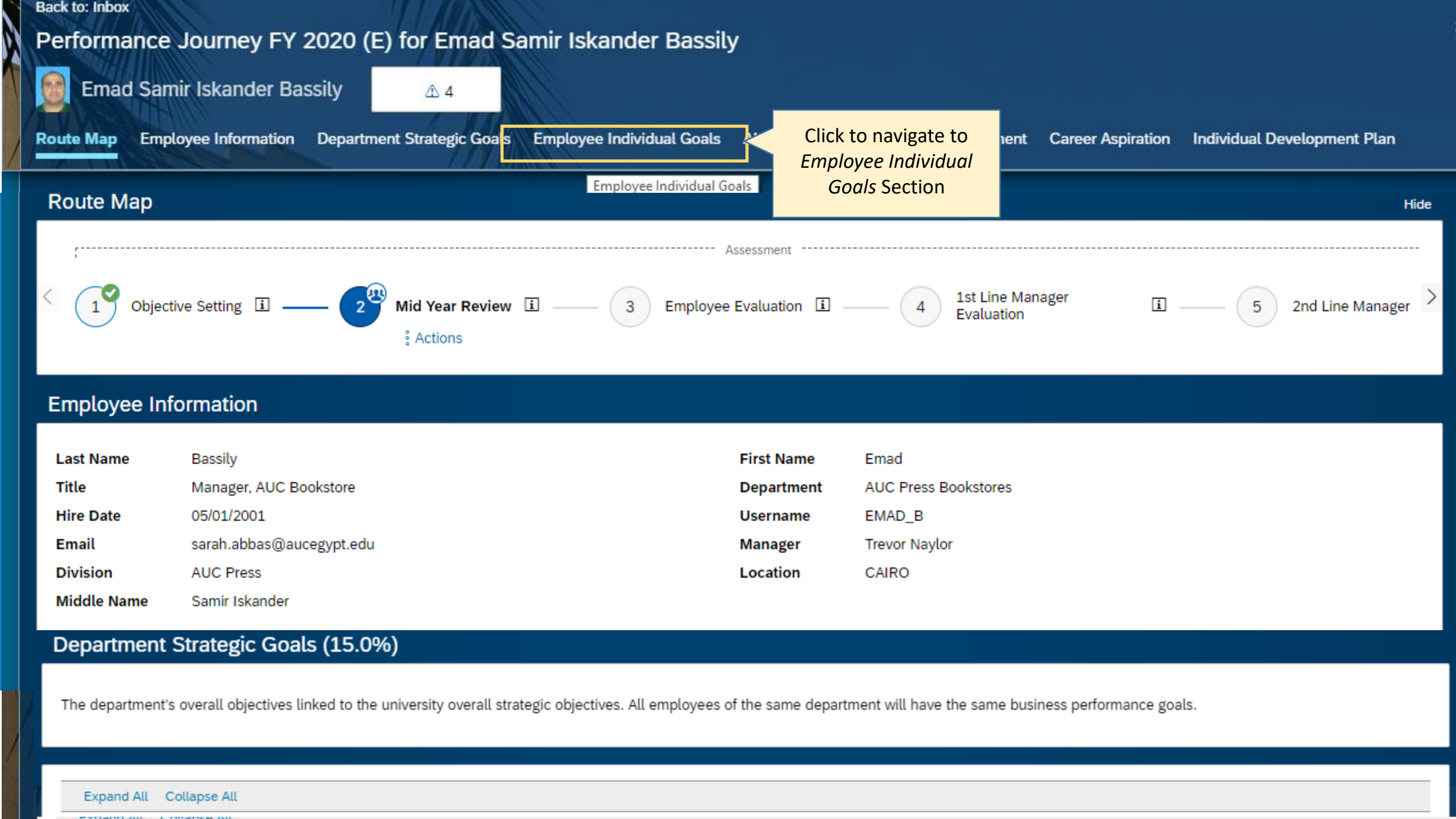
Display Options

Form Title | Employee | Step | Date Assigned | Step Due Date | Form Start Date | Form End Date | Form Due Date | Last Modified | Sent From

Form Title	Employee	Step	Date Assigned	Step Due Date	Form Start Date	Form End Date	Form Due Dat
Performance Journey FY 2020 (E) for Emad Samir Iskander Bassily	Emad Samir Iskander Bassily	Mid Year Review	09/07/2019		09/07/2019	10/07/2019	10/07/2019

Choose your form for year 2020

Items per page 10 | Page 1 of 1 | Showing 1–2 of 2 | All | My Direct Reports


Back to: Inbox
Performance Journey FY 2020 (E) for Emad Samir Iskander Bassily
Emad Samir Iskander Bassily
4
Route Map
Employee Information
Department Strategic Goals
Employee Individual Goals
Career Aspiration
Individual Development Plan
Employee Individual Goals
Click to navigate to *Employee Individual Goals* Section
Route Map
Hide
Assessment
1 Objective Setting
2 Mid Year Review
Actions
3 Employee Evaluation
4 1st Line Manager Evaluation
5 2nd Line Manager
Employee Information
Last Name Bassily
Title Manager, AUC Bookstore
Hire Date 05/01/2001
Email sarah.abbas@aucegypt.edu
Division AUC Press
Middle Name Samir Iskander
First Name Emad
Department AUC Press Bookstores
Username EMAD_B
Manager Trevor Naylor
Location CAIRO
Department Strategic Goals (15.0%)
The department's overall objectives linked to the university overall strategic objectives. All employees of the same department will have the same business performance goals.
Expand All
Collapse All

Back to: Inbox

Performance Journey FY 2020 (E) for Emad Samir Iskander Bassily

Actions | History

Emad Samir Iskander Bassily

✓ 0

0

Route Map | Employee Information | Department Strategic Goals | **Employee Individual Goals** | AUC Competencies | Skills Assessment | Career Aspiration | More

Expand All | Collapse All

Action

Achie…uction

Role Spe…

Bug rates

30.0% of total score

Not Started

Click on > to review the details of you objective

Edit your objective

Delete your objective

Comments by Emad Samir Iskander Bassily

B | I | U | Size

Ratings from Others

Comments by Trevor Naylor

Enter the comment you would like to include to be viewed by your employee....

Objective Details

Goal Name*	Achieve __% bug-free code for delivery to production	**Measurement**	Bug rates
Weight	30.0%	**Start Date**	07/01/2019
Due Date	06/30/2020	**% Complete**	0.0%
Status	Not Started		

> Decrease defect rate __% by (date)

> Document 100% of coding changes for each application

Performance Journey FY 2020 (E) for Emad Samir Iskander Bassily

Emad Samir Iskander Bassily

✓ 0

- Accountability
- Coaching
- Decision Making
- Leadership
- Managing Perfomance

You can always edit in all fields within these sections.
1- Skills Assessment
2- Career Aspiration

Skills Assessment

Skills Assessment - where you can list down your Areas of Strength & Areas of Development.

*** Areas of Strengths**

B I U | Size

lkjlkj

*** Areas of Development**

B I U | Size

ggggg

Career Aspiration

Back to: Inbox

Performance Journey FY 2020 (E) for Emad Samir Iskander Bassily

Actions | History

Emad Samir Iskander Bassily ✓ 0

0 0

Route Map | Employee Information | Department Strategic Goals | Employee Individual Goals | AUC Competencies | Skills Assessment | Career Aspiration | **Individual Development Plan**

Click on *Individual Development Plan*

* **Long Term Aspiration (Next 3-5 years)**

B I U | Size

kjlkj

Individual Development Plan

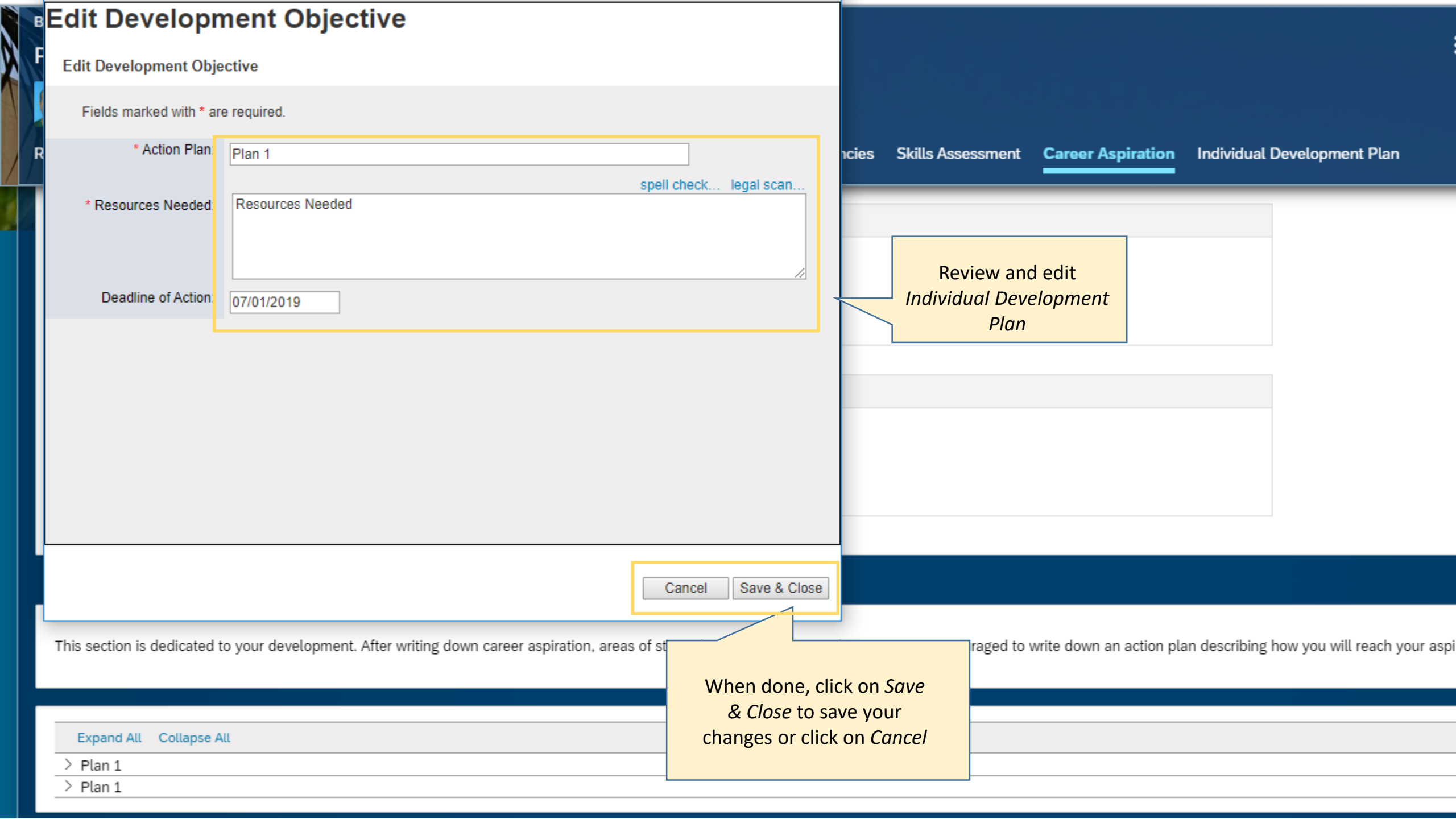
This section is dedicated to your development. After writing down career aspiration, areas of strength and development above, you are encouraged to write down an action plan describing how you will reach your aspiration.

Expand All Collapse All

	Action
> Plan 1	
> Plan 1	

Click on *Edit Icon*

Cancel | Save and Close | Send To Emad Samir Iskander Bassily | Submit


Edit Development Objective
Edit Development Objective
Fields marked with * are required.
* Action Plan
Plan 1
spell check... legal scan...
* Resources Needed
Resources Needed
Deadline of Action
07/01/2019
Cancel
Save & Close
Skills Assessment
Career Aspiration
Individual Development Plan
Review and edit *Individual Development Plan*
When done, click on *Save & Close* to save your changes or click on *Cancel*
This section is dedicated to your development. After writing down career aspiration, areas of st
raged to write down an action plan describing how you will reach your aspi
Expand All
Collapse All
Plan 1
Plan 1

Back to: Inbox

Performance Journey FY 2020 (E) for Emad Samir Iskander Bassily

Actions | History

Emad Samir Iskander Bassily

✓ 0

0

Route Map | Employee Information | Department Strategic Goals | Employee Individual Goals | AUC Competencies | Skills Assessment | Career Aspiration | More

* **Long Term Aspiration (Next 3-5 years)**

B I U | Size

kjlkj

Individual Development Plan

+ Add Objective

This section is dedicated to your development. After writing down career … are encouraged to write … your aspiration.

Expand All | Collapse All

Plan

Once you are done with your objectives, you can choose to:
Cancel: To cancel your changes
Save & Close: This will save your changes, and close the form
Send: This will send your objectives to your manager for review

You need to make sure that the total weights for all your Individual objectives is equal to 100%

Cancel | Save and Close | Send To Trevor Naylor

Thank You

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