

ORIENTATION PROGRAM FALL 2018

Sunday, August 26: AUC New Cairo campus

- 8:45 – 9:15 a.m. **Refreshments**
Location: Outside Mary Cross Lecture Hall, room P006 CVC
- 9:15 – 9:20 a.m. **Provost Welcome Remarks**
Location: CVC, Mary Cross Lecture Hall, room P006
Ehab Abdel Rahman, Provost
- 9:20 – 9:45 a.m. **Introduction of Newcomers**
Location: CVC, Mary Cross Lecture Hall, room P006
- 9:45 – 10:30 a.m. **Campus tour**
Newcomers in groups of 10 will receive a guided tour of campus
- 10:30 – 12:30 p.m. **Teaching at AUC - Open Discussion**
Location: CVC, Mary Cross Lecture Hall, room P006
Aziza Ellozy, Associate Provost for Transformative Learning & Teaching
Matthew Hendershot, Associate Dean, Undergraduate Studies
Doris Jones, Senior Instructor, Department of Rhetoric & Composition
Diaa Nour El Din, Associate Dean for Graduate Studies and Research, School of Business
- 12:45 – 1:45 p.m. **Lunch**
Location: Campus Center, Faculty Lounge, First Floor, next to the AUC Library
- 2:00 – 4:00 p.m. **Research Issues: Funding, Intellectual Property & Institutional Review Board**
Location: CVC, Mary Cross Lecture Hall, room P006
Mary Shoukry, Senior Officer, Office of the Associate Provost for Research, Innovation and Creativity
Atta Gebril, Associate Professor, Applied Linguistics and chair of the IRB
Dina Adly, Director, Office of Sponsored Programs
Amani El Shimi, Director of Undergraduate Research
Ahmed Ellaithy, Senior Director, Technology Transfer Office
Q&A
- 4:00 – 5:00 p.m. **Essential Egyptian Arabic (Faculty)**
Location: CVC, Mary Cross Lecture Hall, room P006
Osama Sebai, Instructor, Arabic Language Instruction Department

Monday, August 27: AUC New Cairo Campus

9:00 a.m. – 3:15 p.m. **Faculty Development Workshops**
Location: AUC Library, Room 1021 (Staff Lounge)
Facilitators, Center for Learning and Teaching

Tuesday, August 28: AUC New Cairo Campus

8:30 – 8:45 a.m. **Refreshments**
Location: Outside Mary Cross Lecture Hall, room P006, CVC

8:45 – 9:15 a.m. **Health and Well Being**
Location: CVC, Mary Cross Lecture Hall, room P006
Mohamed Amin, Head of Medical Services
Ola Morsy, Director of the Office of Well Being
Jaime Mendoza, Associate Professor of Practice, Department of Psychology

9:15 – 10:00 a.m. **Principles of Community (Academic Integrity & Federal Obligation)**
Location: CVC, Mary Cross Lecture Hall, room P006
Kathleen O’Neill, Director, Community Standards

10:00 –10:30 a.m. **Safety, Security and Emergency Procedures (General & Cyber Security)**
Location: CVC, Mary Cross Lecture Hall, room P006
Mohamed Ebeid, Senior Security Director
Hussam El Dine Hassan, Environmental Health & Safety Director
Wessam Maher, Principal Campus Information Security Officer

10:45 – 12:15 p.m. **Library Resources and Services**
Location: AUC library, Media room, Plaza level
Benjamin Carter, Head of Research Instruction, Libraries and Learning Technologies

12:30 – 1:30 p.m. **University Weclome**
Location: Bassily Auditorium, Conference and Visitor Center, Room P030
Francis Ricciardone, President
Ehab Abdel Rahman, Provost
Deena Boraie, VP for Student Life
George Marquis, Dean of Students

1:45 – 2:00 p.m. **Group Photo**
Location: In front of Bassily Auditorium

2:15 – 3:15 p.m. **Lunch**
Location: Campus Center, Faculty Lounge, First Floor, next to the AUC Library

3:30 – 4:30 p.m. **Essential Egyptian Arabic**
Location: CVC, Mary Cross Lecture Hall, room P006
Osama Sebai, Instructor, Arabic Language Instruction Department

Wednesday, August 29: AUC New Cairo Campus

- 8:45 – 9:00 a.m. **Refreshments**
Location: Outside Mary Cross Lecture Hall, room P006, CVC
- 9:00 – 10:00 a.m. **Core Curriculum**
Location: CVC, Mary Cross Lecture Hall, room P006
Ghada El Shimi, Interim Dean of Undergraduate Studies & Core Curriculum Director
- 10:00 – 11:00 a.m. **AUC Academic Computing & Classroom Technology**
Location: CVC, Mary Cross Lecture Hall, room P006
Marwa Mansour, Assistant Director of Operations, University Academic Computing Technologies (UACT)
Shereen Gamal, Senior SIS Analyst
Amir Gamal, Manager, Classroom and Presentation Technologies
Faculty members are encouraged to bring a flash or thumb drive with some of their teaching material.
- 11:00 – 11:30 a.m. **Faculty Services**
Location: CVC, Mary Cross Lecture Hall, room P006
Yvette Issac, Assistant Provost for Faculty Affairs
Dina Touta, Manager, Faculty Services
- 11:30 – 12:30 p.m. **Essential Egyptian Arabic**
Location: CVC, Mary Cross Lecture Hall, room P006
Ossama Sebai, Instructor, Arabic Language Instruction Department
- 12:45 – 1:45 p.m. **Lunch**
Location: Campus Center, Faculty Lounge, First Floor, next to the AUC Library
- 2:00 – 4:00 p.m. **New Cairo Guided Tour**
Location: AUC New Cairo Campus, Pepsi Gate
John Swanson, Associate Provost, Assessment, Evaluation & Special Projects

Thursday, August 30: Tahrir Campus

- 9:15 – 9:30 a.m. **Refreshments**
Location: Fountain area
- 9:30 – 10:00 a.m. **Tahrir Campus tour**
Newcomers in groups of 10 will receive a campus guided tour
- 10:00 – 10:30 p.m. **Work / Residency Permit, Business Support & Travel**
Location: Oriental Hall
Mona Wagdy, Director, Travel & Business Support
- 10:30 – 11:00 a.m. **General Benefit Plans**
Location: Oriental Hall
• **AUC's Health Insurance and Pension Plan** – Information and Distribution of Health Packages
Lamia El Baz, Human Resources Manager for Benefits
- 11:00 – 11:45 a.m. **Introduction to the Student Experience**
Location: Oriental Hall
George Marquis, Dean of Students
- 12:00 – 1:30 p.m. **Lunch**
Location: Oriental Hall + Margo Gallery
- 6:30 – 8:00 p.m. **President's Welcome Dinner**
Location: Watson House, AUC New Cairo campus

Friday, August 31:

6:00 – 7:30 pm

Dinner on a felucca: (Faculty, Staff & Interns)

Food and beverages provided on a *felucca* (large sailboat) in Maadi area. Family members are invited.

Transportation to the boat will be announced on the first day of orientation

Saturday, September 1:

10:00 a.m. – 2:00 p.m. **Bus Tour of Greater Cairo with Dr. John Swanson (Faculty & Interns)**

Followed by lunch at Naguib Mahfouz restaurant, Khan El Khalili

Monday, September 3:

First day of classes

Tuesday, September 4:

New faculty will attend a photo session for high resolution photos which will be used for faculty profiles. (Location and timing will be advised)