






THE AMERICAN UNIVERSITY IN CAIRO
الجامعة الأمريكية بالقاهرة

Office of The Provost

Policies and Guidelines

AUC Artists in Residence Program (ARP)

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AUC Artists in Residence Program (ARP)

1. Introduction

'Artists' residencies provide artists and other creative professionals with time, space and resources to work, individually or collectively, on areas of their practice that reward heightened reflection or focus.' Artists' residencies typically offer accommodation, artistic coaching, production support and/or presentation facilities. Increasingly, residencies are thematic with the artists in residency working with other artists, scientists, and professionals from a range of disciplines and sectors and/or working within defined communities on specific themes. Artists' residencies may ask for a tangible outcome, like an art production, an exhibition, a project, a workshop, a collaboration or may state that there are no prescribed outcomes.

Aligned with AUC strategic plan, the goals of the program are:

- Support the development of artistic quality, content and substance.
- Provide an opportunity for exchange with international artist communities
- Facilitate the development of methodologies, theories and modes of production in favor of strengthening the presentation of performative arts.
- The close encounter between artists and researchers from various fields of knowledge is crucial, and will have an overall impact on innovation and the creativity in need for societal development, innovation which connect artistic and social needs.
- Help artists create a sustainable professional career, supporting activities that provide artists with new skills and know-how such as new management models, models for production, marketing and distribution, in a strong collegium setting
- Exchange and disseminate knowledge, experiences and insights within the field and across borders.

In order to accomplish these goals, every academic year, up to two nominations are welcomed from each department. Individual full time faculty members may nominate candidates. However, these nominations should be screened and approved by the nominator's department and school.

The Provost may seek balance with regard to disciplines represented, but need not mechanically rotate the award between schools, and preference will be based on a specific predefined rubric.

2. Guidelines

a. *Eligibility for nomination*

Issued on	03/2021	Pol-Prov-Res-011	Next revision by	03/2024
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The Artist in Residence program is open to emerging, mid-career and established professional artists working in the following disciplines: Visual and Media Arts (including Film/Video), Dance, Music, Multidisciplinary, Theatre and Literary Arts.

- **The research residency:** is meant for artists, who are known to have an influence on the different fields of art through their artistic work, experiments, research and practice.
- **Production residency:** is meant for artists in a production process that want to elaborate and develop an idea/project into a final product/work.
- **Development** residency is meant as an "incubator", where artists can explore and find methods for their work and professional establishment.

b. Potential engagements of the visiting researcher

- Seminars , workshops and/or conferences
- Research projects
- Dissemination of knowledge through publication
- Engaging community members in creative experiences. Public performances
- Public exhibitions
- Take up any other activities in creative work and services during his stay
- Interactions with students and with department chairs

c. Procedure

- The Office of the Provost issues a call for nominations for Artist Residency in February and September of each year.
- The full time faculty member may nominate the candidate but it has to be screened and approved by the department Chair and the school Dean, who should also write their assessment and recommendations.
- The automation of the system is from the faculty member to the departmental chair level. The department Chair is then requested to evaluate the application and send his/her recommendation to the school Dean by email.
- The deadline of finalizing the above steps is three weeks.
- Once the list of nominees reaches the provost's office, the Associate Provost of Research, Innovation and Creativity is responsible for the assessment of all applications and prioritizing them according to a predefined, announced rubric
- The list of the recommended prioritized candidates are presented to the provost council for the final selection and decision making
- Decision should be made within 3 weeks of the deadline for submission
- The AP-RIC notifies the schools of the approved Artist(s)

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d. Length of stay

The preferred timeframe for residencies differs between art forms and artists. Individual artists, like visual artists and writers, are often interested in longer terms and artists working in collective art forms, such as dance and theatre seem to prefer shorter periods. A ceiling of four months is given, however for a resident that presents a justification for the need of this length of stay.

The school is free to suggest the length of stay from the following list according to what they judge as appropriate to the activity plan.

- One month: to cover the winter semester
- Two months: to cover the summer semester
- Four months: to cover the fall or spring semesters
- 3 days visit: to deliver two days activity plan
- 6 days visit : to deliver 5 days of activity plan

e. Funding

Generally, the resident is offered office space, lodging, participation in seminars and conferences as well as access to the university network.

- In case of Long term activity Plans (one-four months), the recipient is eligible for a round trip economy class airfare. He/ She is entitled to a compensation up to 10,000 US dollars per month. The compensation may vary according to the status of the visiting professor. The applying department will write the expected packages and this will be used as one of the criteria for evaluation. This will allow for the maximum use of funds designated for this purpose.
- In case of Short activity plans (3 to 6 days), The recipient is entitled to an honorarium that would be linked to the duration of the stay and span of activities:
 - \$ 1000 for the two days activity plan
 - \$ 2000 for the five days activity plan
 - Accommodation at a local five-star hotel, for a maximum of 3 nights for 2 days activities and 6 nights for five days activities (for international recipients)
 - LE 500 per day for local expenses, including hotel bills other than room accommodation (such bills are not covered by AUC).
 - A round trip economy airfare (for international recipients)
 - Hospitality LE 1,500 to cover a reception organized by the department.

N.B: The breakdown of the assigned budget is not transferrable to other items

f. Responsibilities of the nominating units

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The department(s) hosting the recipient is responsible for all other costs related to instruction, office, and clerical support (copying, space, office phone, etc.). The host department(s) should handle all arrangements. Such arrangements could include (though are not limited to) helping the recipient access resources such as IT support, University libraries, equipment, campus parking, as well as providing any appropriate advice on housing and living in the local community. The nominating department will be responsible for making all expense reimbursements for the recipient during the term of residency

g. Feedback

The AP-RIC office is responsible for soliciting feedback on the value of the visit from all beneficiaries to be used as a reference for future evaluations

h. Content of the application

1- Nominee Information:

- Name
- Affiliation and Occupation (University, Company, Current career etc.)
- Title
- Address
- Citizenship
- E-mail or URL
- Specialization

2- Contact (person designated to contact this nominee).

3- Areas of interest to be covered by Artist in Residence

4-Proposed visit dates

5-Nomination letter from the Department, which should include:

- Description of how candidate's background and skills will enrich knowledge in the department, school or campus at large.
- Full plan by the applicant of the activities intended to be done during his/her stay
- Support letter from the Chair, and support letter from the Dean

6- Evidence of exceptional creative achievements.

8- The candidate's curriculum vitae, including lists of his work and previous residencies if found.

Issued on	03/2021	Pol-Prov-Res-011	Next revision by	03/2024
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