

THE AMERICAN UNIVERSITY IN CAIRO
Academy of Liberal Arts
Office of the Dean

Change of Grade Form

Student Name: _____ ID No. : _____
(First) (Middle) (Last)

Course: _____ 3 Cr. hrs.
Dept. No. Sec. No. Title Credit

Semester: _____
Old Grade New Grade

Reason:-----

Instructor's Name Instructor's signature Date

Approvals: _____
Dept. Chair's Signature Date

Dean's Signature Date

Return completed form to office of Admission and Registration

N.B. Forms must be approved and submitted as soon as possible and not later than one month after the beginning of the following semester or Summer Session. No forms will be accepted after this period.