

**Provost's Council**  
Meeting of November 15, 2018  
Bacon-Crary Meeting Room  
Thursday 15 November 2018, 9:00 — 12:00 EET

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<b>Present:</b>	Ehab Abdel-Rahman	Provost
	Alaa-Eldin Adris	AP-RIC
	Aziza Ellozy	AP-TLT
	John Swanson	AP-AE
	Heba El Deghaidy	Interim Dean, GSE
	Shahira ElSawy	Dean, LLT
	Ghada Elshimi	Dean, ALA
	Sherif Kamel	Dean, Business
	George Marquis	Dean of Students
	Alia Shoeib	Interim Dean, SCE
	Hassan El-Fawal	Dean, SSE
	Shahjahan Bhuiyan	Associate Dean, Undergraduate Studies
		GAPP
	Marco Pinfari	Associate Dean, HUSS
	Yvette Isaac	Assistant Provost for Faculty Affairs
	Kathleen O'Neill	Director, Academic Affairs Projects
<b>Absent:</b>	Ahmed Tolba	AP-SEM

**Apologies:**

**1 Approval of Agenda, Presented by Ehab Abdel-Rahman**

- (i) Vote  
Approval of Agenda  
  
11 Yes 0 No 0 Abstain

**2 Approval of the Minutes, Presented by Ehab Abdel-Rahman**

- (i) Note - added by Ghada Elshimi  
Replace 12-year with 12-month
- (ii) Note - added by Ghada Elshimi  
Please add: DAIR do not usually do feasibility studies for non-degree programs.

Correction: School of Business is revamping their undergraduate programs.

Correction: AP-TLT: Second initiative is to increase dialogue between students and departments.

Vote  
Approval of the Minutes

10 Yes 0 No 1 Abstain | Approved on 15 November 2018

### 3 Announcements

**AP-RIC:** Sent the announcement of the RCC for April. The RCC is a showcase of the intellectual ability of the University. When we started we wanted all schools to participate. This is our centennial year, and this should be different from all past years. The next Provost's Lecture series is on Sunday, presented by Bayoumi Attia a prominent leader in water resources. The post-doctoral fellows announcement has gone out.

**Provost:** This is funded by the academic initiatives budget, and if it's successful I will go to the BoT for a budget line for this program. I encourage you to attend the Provost Lecture series. I want to enhance the University's ability to disseminate knowledge, and this is done beyond the classroom.

**Dean of Students:** The academic calendar shows the dates for orientation as overlapping with commencement. The dates for the FYP will February 1 & 2. This will be the first time the orientation will be done after the start of classes. Having said that, on 27 January, graduates will come for advising. International students will also come on the 27 January for IDs. On the days of the commencement Amal Salah will plan trips for the international students on the days of the commencements.

**Question:** Is day four on the calendar?

**Answer:** It's not scheduled. We were going to do a major's fair, but there were only six departments that expressed interest.

Last week there was an event in political science with some of the leading political scientists on campus and there were no events for students. Dean of Students can help support public lectures with logistics.

**Business:** We hosted the family-business consortium with five of the leading schools and 12 of the leading family-run business in the region. We invited the students to the round-table. There will be an annual event. Hosted each time by a different school. We have created a school calendar for events. This has been great for managing and monitoring events at the school level. Each stakeholder has access and can update it individually. On December 1st we are celebrating the anniversary of Knowledge Forward. It's a knowledge hub. On December 3rd we will be hosting speakers in Moataz Al Alfi Hall.

**SSE:** This past week we have been hosting the conference. We have managed to sponsor 18 students from across the region to attend.

**Yvette Isaac:** We are finalizing the P&T schedule and will circulate shortly.

### 4 Commencement Updates, Presented by George Marquis and Kathleen O'Neill

Criteria for selecting a student speaker has been shared with each school. The first ceremony will now begin at 12:00 pm and the second ceremony will begin at 5:00 pm. There will be a reception area in the library garden following each ceremony to help manage the crowd. Student Life will help provide ushers and are willing to help in any way we can. We ask that someone from the advising areas be available on the 27, 28 and 29 January for first time students.

### 5 Viability Study, Presented by John Swanson

Review of the circulated materials.

This is based on the earlier discussions and meetings we have taken next week. On Monday we will produce a final version and distribute before the holiday. Please send the feedback on the documents this weekend.

**Timeline: You will have a clean version today. Send it to your chairs and associate deans. Collect the criteria from your school, to AP-AE by Monday, 26 November.**

**6 Gift Allocation**, Presented by Ehab Abdel-Rahman

We received a small gift from a donor in Florida. I will circulate to all deans to recommend faculty.

**7 Programs that Collect Fees**, Presented by Ehab Abdel-Rahman

We discovered there are departments that run workshops that collect fees. The only entities in the university that are authorized to collect fees are student accounts, ESS, ExEd in BUS and GAPP, and SCE. If your department wants to organize a conference or workshop and collect fees, the departments need to reach out to the dean to find a mechanism. Departments are not legal entities. Schools are not legal entities. They are not authorized to collect fees. Sherif Elsheemy will dig deep into this to find a mechanism to ensure we are legally compliant and create a document to be circulated.

**8 Analysis of AUC's Intellectual Output**, Presented by Alaa-Eldin Adris

Review of presentation.

I will be happy to speak with each dean to devise something that will engage the faculty.

**ACTION ITEM: Please prepare the data for each faculty member and department and send to the appropriate associate dean in each school.**

I have created a system to provide release time for GAPP and BUS to facilitate research. If it is successful, it will expand to SSE and HUSS.

- (i) Action Item -  
Create analysis of research/intellectual output for each faculty member and department to share with each school's associate dean.  
Action by Alaa-Eldin Adris.

**9 GAPP New Program Proposals, Dr. Ghada Barsoum & Dr. Martina Rieker**

**IGWS Proposal:**

Each proposed course, with the exception of the IGWS capstone, is already on offer annually in the departments. The IGWS capstone is a new course on offer. These courses have been taught for years without a minor. They will continue to be taught without a minor. Over the years, the minor has grown in attraction.

**Question:** Do the courses have prerequisites?

**Response:** No. If they do, they can be waived for the minor.

**Follow-Up:** If they can be waived for a minor, why not waive them for the major?

**Response:** This has not come up as an issue previously.

**Comment:** We have been trying to dissuade departments from allowing students to take courses without the prerequisites. This also causes a registrar issue because students cannot register without an override on the system. In my experience, there is also higher fail rates amongst students who take courses without prerequisites.

**Comment:** I have been reviewing the proposed courses, and some of them do not have prerequisite requirements. I think it may still be possible to be able to comply without the prerequisites. For other students, they will be able to comply based on their background.

**Question:** You are not requesting any additional resources?

Response: No.

**Comment:** From a HUSS perspective, I think this is good. This will help fill courses that may have enrollment issues.

**Question:** How does this new minor fit within the School's strategic plan?

**Associate Dean, GAPP:** Students are interested in taking these types of courses. The new minor will enhance the offerings.

(i) Vote

Vote for the minor in IGWS

13 Yes 0 No 0 Abstain | Approved on 15 November 2018

Approved for resources.

### **PPAD online Program:**

Review of presentation.

I was in Bath recently, and their program is online, with 26 new students joining from the Middle-East. We are missing out on the trend.

Ideally the residency week will be in August. This is something we need to work on.

We are balancing the NAASPA requirements with the MSCHE accreditation regarding the credit hour requirements.

Would cannibalize our current students? It's possible.

For an online program, there is an investment that needs to be done at the beginning. Everything needs to be online before you begin. If we get the approval, we will spend next year preparing to begin, with a launch in Fall 2020.

DAIR has said this will be a profitable endeavor.

**Question:** Will there be new courses?

**Response:** Yes. Everything in black is new, while the red/orange is existing.

**Follow Up:** The portfolio is new, but it's not a course.

**Comment:** This is similar to the PED program. We are getting our faculty ready to offer in a blended format. Will you have this in the budget to offer faculty release time to allow for preparation?

**Question:** You said in the summer preceding the fall semester, you would have students need to attend. This means that if you are in the US you need to come to Egypt? What is the platform being used?

**Response:** Yes, they would need fly here. The platform is either Blackboard or Moodle.

**Question:** Based on the proposal, this is part of the 5%, not the 50%. These are online courses. How do you do theory and practice of negotiation in an online format?

**Response:** We are not eliminating interaction.

**Follow Up Response:** There are ways of interacting online.

**Answer:** I would not simply record videos with our logo and put it online. That's not teaching.

**Question:** Did you speak with Ossama Hosny about the ProGreen diploma? It took three years' preparation before we launched. Did you speak with Dr. Ashraf Hatem about the equivalency?

**Response:** I did. We are fine.

Question: Are there new faculty lines needed?

**Response:** We have two replacements this year. As we hire those replacements we have our eye on faculty who can teach in this program.

- (i) Vote  
Approval of the PPAD Online Program

11 Yes 0 No 2 Abstain | Approved on 15 November 2018

Approved for resources.

### **10 HR Transformation Journey, AVP Sarah Refaat**

Thanks to Provost Abdel-Rahman for inviting us to present. We are here as the first channel of communication with the academic area.

Review of presentation.

We are right-sizing, not downsizing.

We are working on a professionally designed program to provide services for the community. The scope will cover everyone not just the relocated employees.

We are doing a lot of recruitment in the areas already restructured.

### **11 Address by GSE Faculty, Dr. Gihan Osman & Dr. Thomas Wosley**

We are about to announce Heba El-Deghaidy as the Interim Dean of GSE until we wind down the operation of the school to be a department in HUSS. I visited the School a few weeks ago and it was a very blunt meeting. Our colleagues asked to address the Council.

Thank you for the invitation. As a school we are very disappointed in the recommendation. As I was listening to Dr. Ghada Barsoum I wish we had the opportunity to have representation to answer questions. Again, AVP Refaat discussed the GSE without representation of GSE. Over the summer we worked very

intensively on the report prepared for the Council. We did not get feedback on the report. We would have loved to be there to answer questions. We were asked to be ambitious in our plans, and we were. We have low hanging fruit that we can capitalize on with your support. If people ask us why the downsizing happened, despite the success, the accreditation by the Supreme Council of Universities we don't know what to say. We were told to stop pretending to be something that we are not. I don't understand how we are pretending. We need an answer we can present to people. I have heard we are beyond austerity, so I don't know what the issue is.

We are asking for a reason we can present to the public. We also ask for your mentorship. Why has a successful, legitimate school been downsized to a department?

Thank you for listening to us.

We don't know how people voted. We are speaking on behalf of the faculty of GSE. I was given a contract for a school of education. The Harvard School of Graduate Education started very small and grew to its current stature over 100 years. I've seen the impact of the school in my three months here. I would ask that the decision to restructure be reconsidered.

Provost: I would like to correct some information. Over the last year we have been working with GSE. They were in this room during the discussion, and they were on the committee formed to look into GSE. For the Senate. I have looked at the records. The School was established by the Board of Trustees, and the decision is being taken by the Board of Trustees. The programs were established with Senate, and the programs are not being touched. Faculty members are employees of the University. As long as the program exists, the faculty lines exist. The time to address the Council was not to reconsider the decision. The decision has been taken.

Heba El-Deghaidy: The clarification I wanted to make was we were represented on the task force, but we were not present during the discussion of the report.

AP-RIC: There are a lot of opportunities for GSE moving forward.

Provost: We need to distinguish between the name and the impact.

AP-TLT: We need to define 'impact.'

The decision that was made was done so on a definition that was not our definition. I would ask for a clear roadmap. The University took a decision, so clearly the definitions of impact are not aligned.

The objection was that the plan was not a reason to keep the name of the School.

Show us the metrics of how you defined success for the last ten years. It does not make sense that we have a dean, associate dean and a chair for six faculty members all in the same department.

## **12 AOB**