

**The American University in Cairo (AUC)**  
**PC Meeting August 27, 2020**  
**ZOOM Meeting**

**Present:**

Ehab Abdel-Rahman	Provost
Zeinab Amin	AP-AA
John Swanson	Special Adviser to the Provost
Ghada Elshimi	Dean, Undergraduate Studies
Hassan El-Fawal	Dean, SSE
James Ketterer	Dean, SCE
Daniel Ortiz	Dean, LLT
Nabil Fahmy	Dean, GAPP
Rachel Awad	Senior Director, Academic Affairs Projects
Hend Elziki	Executive Assistant, Office of the Provost
Heba El Deghaidy	Interim Dean, GSE
Sherif Kamel	Dean, Business
Zeinab Taha	Interim Dean, HUSS
Aziza Ellozy	AP-TLT
Randa Kamel	Associate Provost for Academic Student Services
Alaa-Eldin Adris	AP-RIC
Sherine Mahfouz	Manager of Academic Communication
Dina Adly	Associate Provost, Sponsored Programs
Adham Ramadan	Dean, Graduate Studies
Ahmed Tolba	Associate Professor
Deena Boraie	VP of Student Life

**1. Approval of the Agenda**

Agenda approved

**2. Approval of the Minutes of July 21, 2020**

Minutes Approved

**3. Approval of the Online Minutes of July 21, 2020**

Minutes Approved

**4. Welcome Daniel Ortiz**

Dr. Ortiz is the new Dean of Library for AUC.

**5. Commencement**

Proposal of another new model in the Amphitheater. Instead of having one school- based ceremony each school will have multiple in order to enhance social distancing in terms of having less numbers of students per ceremony and having less number of parents.

The University will postpone and reconsider in the Spring when the coronavirus situation is clearer.

#### **6. Fall 2020 Student Access Updates**

Review of the student access guidelines as contained in the Campus Guide, including students who are enrolled in partial face-to-face classes and other students who need either ongoing or limited access.

#### **7. Tuesday Task Force Update**

Discussion of the Task Force recommendations as they pertain to pedagogy. Next steps include close look at issues including student activities, costs, and capacity optimization. Focus groups will be conducted with students and faculty, and the plan will be discussed with the Senate.

#### **8. Financial Support Task Force Update**

A Task Force was formed in Fall 2019, aiming to optimize the use of financial support budgets (scholarships and financial aid) in order to support recruitment efforts and attract the best caliber to AUC. Key findings were shared in including the need to optimize the distribution of financial support to attract the targeted students

#### **9. Faculty Mentoring Program**

A faculty mentoring program is being piloted this year (AY 20/21), which will include different components including group and one-on-one mentoring schemes. At the end of the academic year feedback will be collected from department chairs on mentoring efforts of their departments, and this feedback will help to shape the ongoing mentoring program.

#### **10. Nomination of Professor for Emeritus Status**

A recommendation was made to grant one Emeritus status, based on the endorsement of the department and the school . The request was endorsed by the Provost's Council.

#### **11. New Faculty Orientation**

This year's orientation is all being done remotely. All Deans, Associate Deans and Chairs have received the schedule, and are welcome to attend any of the sessions.