

Non-Egyptian Faculty Member Final Pay Policy

Policy Statement

This policy concerns the final wages of non-Egyptian faculty members who are leaving or whose contracts with The American University in Cairo have ended. The final payment will be paid in U.S. dollars.

Purpose for This Policy

At the end of the contract, the faculty member's Egyptian bank account will be closed automatically before the departure time. All final wages will be paid in U.S. dollars.

Who Approved This Policy

Executive Vice President for Administration and Finance

Who Needs to Know This Policy

Non-Egyptian faculty members

Web Address for This Policy

in.aucegypt.edu/offices/office-controller/policies-and-procedures

Contacts

Responsible University Official: University Financial Controller

Responsible University Office: Office of the Controller

For any questions related to the policy concerning the final wage payment of non-Egyptian faculty members' call 20.2.2615.2334 or email controller@aucegypt.edu.

Policy and Procedures

Full-time, non-Egyptian faculty members leaving Egypt at the end of the contract with AUC will be given their final payment in U.S. dollars.