

No-Smoking Policy (Including Electronic Smoking)

Policy Statement

Smoking including electronic smoking is not allowed in any AUC building or vehicle owned or leased by the University. This policy is applicable to both the Tahrir Square and New Cairo campuses.

Reason for Policy/Purpose

As an educational institution, the American University in Cairo is committed to maintaining a smoke-free environment on campus to protect the health of students, faculty, staff and visitors.

Who Approved This Policy

Mr. Brian MacDougall, Executive Vice President for Administration and Finance, December 7, 2016

Mr. Mohamed Ebeid, Executive Director for Safety and Security, December 7, 2016

Who Needs to Know This Policy

AUC community and visitors.

Web Address for this Policy

www1.aucegypt.edu/faculty/gaafar/No%20Smoking.pdf

Contacts

Responsible University Official: [Executive Director for Safety and Security](#)

Responsible University Office: [Safety and Security Office](#)

If you have any questions on the policy or procedure for [no-smoking \(including e-smoking\)](#) policy, you may:

1. Call [Eng. Mohamed Madkour](#) at ext. 4173, or
2. Send an e-mail to mmadkour@aucegypt.edu

Definitions

Term (alphabetical order)	Definition as it relates to this policy
1. Building	A permanent or temporary built and occupied structure, including all the spaces within the exterior perimeter (i.e. single or multiple occupancy offices, laboratories, classrooms, balconies, stairways, hallways, bridge connections, storage areas, roofs etc.) of the structure; or within 6 meters (20 feet) of windows, air intake grills or entry/exit locations.
2. E-Smoking	Using an electronic device to simulate the experience of smoking, having a cartridge with a heater that vaporizes liquid nicotine instead of burning tobacco. Examples of e-smoking devices are: e-cigarette, e-shisha, etc.
3. Smoking	The burning of any variety of lighted pipe, cigar, cigarette or other smoking equipment.
4. Vehicle	Any motorized transport including automobiles, vans, mini vans, trucks, buses, motorcycles and utility carts.

Policy/Procedures

Enforcement of this policy will depend upon the cooperation of all faculty, students and employees to not only comply with the policy, but also to encourage others to comply in order to promote a healthy and safe environment in which to learn, work and live. AUC Security Officers and EHS Inspectors are responsible for enforcing the policy all over AUC facilities.

In the case of a violation, the violating person will be informed of the University No-Smoking policy. Should an individual continue to violate the policy, the aggrieved party should contact the appropriate office; for University employees, the person's immediate supervisor; for students, the Dean of Students Office, for faculty, the Provost office, and for visitors, Campus Security.

Security personnel are authorized to check and copy IDs of whoever is violating this policy. Refusing to submit the ID would be considered another violation.

This policy also applies to the use of electronic smoking devices e.g. electronic cigarettes. The use of electronic smoking devices is prohibited wherever smoking is prohibited.

History/Revision Dates

Origination Date: February 2, 2012

Last Amended Date: December 7, 2016

Next Review Date: December 7, 2017