

Campus Access Policy

Policy Statement

The American University in Cairo (“AUC” or “the University”) welcomes the participation of the broader Cairo community in a wide range of campus activities specifically open to the public. AUC is a private institution and carefully controls access to its grounds and facilities to ensure the safety, security, and well-being of all who work, study, or visit with us. As for any private establishment, access to AUC, its campuses, facilities, vehicles, buildings and properties is a privilege, not a right. AUC extends this privilege on a continuing, daily basis to its students, faculty, and staff, and routinely to outside guests. Whether a visitor or regular member of the AUC community through employment or student enrollment, each person on our facilities explicitly subscribes to AUC’s rules of conduct and courtesy. Everyone’s observance of these reasonable rules ensures the effective exercise of our primary business of education, in safe, pleasant, welcoming and respectful environments. The AUC administration requests visitors and community members immediately to identify and report to the administration any persons on campus who may fail to observe those elementary rules of courteous conduct. Any member of the faculty or administration, including security officials, may ask such violators to depart the premises. The University may deny future entry to such persons, and, in extreme cases involving apparent violation of Egyptian law, may report such incidents to the Egyptian authorities.

Reason for Policy/Purpose

As a century-old, private, not-for-profit educational institution, AUC plays an active, responsible role in enriching the cultural and civic life of its two local communities as well as at the national and regional levels. As a private international organization supported principally by students’ tuition and private philanthropy, AUC manages its resources prudently, and primarily for the benefit of its own current and future students. AUC is dedicated to ensuring the safety, security, and positive experience of all who study, teach, or otherwise work at the University, or who may visit for business or pleasure.

Who Approved This Policy

AUC University Cabinet and President, November 2017

Gen. Mohamed Ebeid, Executive Director for Safety and Security, September 2017

Who Needs to Know This Policy

AUC community (students, faculty, staff and alumni), visitors, the general public.

Web Address for this Policy

[University Policies](#)

Contacts

Responsible University Official: Executive Vice President for Administration and Finance:
Brian MacDougall

Responsible University Office: Safety and Security Office: Gen. Mohamed Ebeid

If you have any questions on the policy or procedure for campus access policy, you may:

1. Call or visit Mr. Ahmed Ismail for New Cairo campus at phone number 2615-4194, or Mr. Ahmed Khaled for Tahrir Square campus at phone number 2797-5790
2. Send an e-mail to aucsecurity@aucegypt.edu

Policy/Procedures

The AUC Safety and Security Office holds primary continuing responsibility to secure access to the AUC campuses 24/7/365. Unless specifically designated as "open to the public," participation in all AUC classes, meetings, activities and events on campus is limited to members of the campus community bearing current identity cards. Please check the University's website (www.aucegypt.edu) to determine whether an event is "open to the public." Some events may require advance registration.

The University reserves the right to restrict the entry and presence of any individual or group on campus and to impose specific limitations or conditions related to the entry or presence of any individual or group on campus.

While on campus, all must adhere to all Egyptian laws, and all AUC standing rules of conduct, as well as any special rules and conditions related to specific events. Members of the general public attending events open to the public may enter campus for the sole purpose of attending the event, and should traverse the campus directly to and from the location of the event. Visitors are not authorized to enter any building other than that where the event is scheduled to occur, except under the responsibility of accompanying AUC faculty members or staff. Our guests must not interfere with or disturb other activities or persons on campus.

For safety and security purposes, the faces of all persons seeking access to the AUC campus or AUC-provided transportation, and the faces of all those present on the campus or AUC-provided transportation, must be visible at all times.

History/Revision Dates

Origination Date: March 23, 2017

Last Amended Date: November 11, 2017

Next Review Date: November 11, 2018