

Campus Access Policy

Policy Statement

The American University in Cairo (“AUC” or “the University”) encourages the participation of the broader Cairo community in a range of campus activities. AUC is a private institution and its grounds are intended to prioritize members of the University community. Access to AUC, its campuses, facilities, buildings and properties is permitted only with AUC’s consent, which may be withdrawn at any time for any reason.

Reason for Policy/Purpose

While AUC seeks to play an active role in the greater community and share its resources when appropriate and possible, the AUC New Cairo campus and all other University-owned properties are not public facilities. AUC will always strive to protect the central educational purpose for which it was established, and must therefore conserve its resources, both physical and financial. AUC is also dedicated to ensuring the safety of all members of the University community, its visitors and its properties.

Who Approved This Policy

Mr. Brian MacDougall, Executive Vice President for Administration and Finance, April 5, 2017
Gen. Mohamed Ebeid, Executive Director for Safety and Security, April 4, 2017

Who Needs to Know This Policy

AUC community and visitors.

Web Address for this Policy

[University Policies](#)

Contacts

Responsible University Official: Executive Director for Safety and Security

Responsible University Office: Safety and Security Office

If you have any questions on the policy or procedure for campus access policy, you may:

1. Call Mr. Ahmed Ismail for New Cairo campus at phone number 2615-4194, or Mr. Ahmed Khaled for Tahrir Square campus at phone number 2797-5790, or Security Office at 2615-4444

2. Send an e-mail to aucsecurity@aucegypt.edu

Definitions

Term (alphabetical order)	Definition as it relates to this policy
Night hours	9:00 pm through 6:00 am
Non-resident student	Any enrolled AUC student who does not reside at the University residences
University community	Students, faculty and staff

Policy/Procedures

The AUC Safety and Security Office works diligently to secure AUC campus 24/7 year round. Unless specifically designated as "open to the public," all AUC meetings, activities and events on campus are considered to be limited to participation by members of the campus community. Please check the University's website (www.aucegypt.edu) to determine whether an event is "open to the public." Some events may require advance registration.

The University reserves the right to determine who may enter its property and may refuse entry to any individual. AUC further reserves the right to restrict the entry and presence of any individual or group on campus and to impose specific limitations or conditions related to the entry or presence of any individual or group on campus.

While on campus, any individual attending an event must adhere to all AUC rules of conduct, all rules and conditions related to that event, and all Egyptian laws. Members of the general public who are authorized to attend public events may enter campus for the sole purpose of attending the event, and should traverse the campus directly to and from the building or location of the event.

Members of the public are not authorized to enter any building other than the building where the event is scheduled to occur. Members of the general public must not interfere with or disrupt other on-campus activities or disturb any member of the University community while on campus.

Students Accessing Campus at Night: Any non-resident student who may need to access campus during night hours must present a valid reason at the gates to be granted access to campus.

Students Staying Overnight on Campus: Any non-resident student who may need to stay overnight on campus outside of the dorms must receive formal, written approval of their Department Chair/Office Director. Such approval must be forwarded to the Office of Safety and Security at least 24 hours before the overnight stay.

History/Revision Dates

Origination Date: March 23, 2017

Last Amended Date: April 5, 2017

Next Review Date: May 1, 2018