Air Quality Protection Policy

Policy Statement

All persons present at any time on AUC campuses and vehicles must respect and protect the air quality, health, and comfort of our community by avoiding the burning of any substances, including tobacco or tobacco-substitute products, under all indoor and outdoor ceilings, and in outdoor spaces with or without ceilings within 6 meters of any walls, windows, or entryways.

Reason for Policy/Purpose

As an educational institution, the American University in Cairo is committed to maintaining a smoke-free environment on campus to protect the health of students, faculty, staff and visitors.

Who Approved This Policy

Mr. Brian MacDougall, Executive Vice President for Administration and Finance
Mr. Mohamed Ebeid, Executive Director for Safety and Security

Who Needs to Know This Policy

AUC students, faculty, staff and visitors.

Web Address for this Policy

https://www.aucegypt.edu/about/university-policies

Contacts

Responsible University Official: Executive Director for Safety and Security
Responsible University Office: Safety and Security Office

If you have any questions on the Air Protection Policy, you may:

1. Call Eng. Mohamed Madkour at ext. 4173, or
2. Send an e-mail to mmadkour@aucegypt.edu
Definitions

<table>
<thead>
<tr>
<th>Term (alphabetical order)</th>
<th>Definition as it relates to this policy</th>
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</thead>
<tbody>
<tr>
<td>1. Building</td>
<td>A permanent or temporary built and occupied structure, including all the spaces within the exterior perimeter (i.e. single or multiple occupancy offices, laboratories, classrooms, balconies, stairways, hallways, bridge connections, storage areas, roofs etc.) of the structure; or within 6 meters (20 feet) of windows, air intake grills or entry/exit locations.</td>
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<td>2. E-Smoking</td>
<td>Using an electronic device to simulate the experience of smoking, having a cartridge with a heater that vaporizes liquid nicotine instead of burning tobacco. Examples of e-smoking devices are: e-cigarette, e-shisha, etc.</td>
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<td>3. Smoking</td>
<td>The burning of any variety of lighted pipe, cigar, cigarette or other smoking equipment.</td>
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<td>4. Vehicle</td>
<td>Any motorized transport including automobiles, vans, mini vans, trucks, buses, motorcycles and utility carts.</td>
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Policy/Procedures

Enforcement of this policy will depend upon the cooperation of all faculty, students and employees to not only comply with the policy, but also to encourage others to comply in order to promote a healthy and safe environment in which to learn, work and live. AUC Security Officers and EHS Inspectors are responsible for enforcing the policy all over AUC facilities.

In the case of a violation, the violating person will be informed of the University No-Smoking policy. Should an individual continue to violate the policy, the aggrieved party should contact the appropriate office; for University employees, the person's immediate supervisor; for students, the Dean of Students Office, for faculty, the Provost office, and for visitors, Campus Security.

Security personnel are authorized to check and copy IDs of whoever is violating this policy. Refusing to submit the ID would be considered another violation.

This policy also applies to the use of electronic smoking devices e.g. electronic cigarettes. The use of electronic smoking devices is prohibited wherever smoking is prohibited.

History/Revision Dates

Origination Date: February 2, 2012

Last Amended Date: November 15, 2017

Next Review Date: January 1st, 2018